WE'RE ON THE MOVE!

ADHS/DBHS will be moving over the July 4th weekend to the downtown campus. The new address will be:

Arizona Department of Health Services
Division of Behavioral Health Services
150 North 18th Avenue, Second Floor
Phoenix, Arizona 85007

The main phone number for the new building will be (602) 364-4558.

Edit Alerts

An Edit Alert is a faxed and e-mailed notice of system enhancements or changes. The Office of Program Support strives to ensure any system enhancements or changes are communicated to all program participants in an accurate and reliable manner. Edit Alerts will be distributed when the information is first made available and again with the following monthly publication of the Encounter Tidbits.

Edit Alert Addendum
An implementation date to the previous Edit Alert published in the April Tidbits has been established. Please note the following implementation dates:

Intake Edit 2
Notification date: March 17, 2003
Implementation date: August 1, 2003

Intake Edit 3
Notification date: March 17, 2003
Implementation date: August 1, 2003

Edit Alert Correction
Please note: The first paragraph in the Edit Alert section (April issue) should read:

If a new intake is submitted with no client ID, use the current dup/near dup logic to determine if the system contains possible duplicates.
1. If no possible duplicates are found, a new client ID will be assigned.
2. If a possible duplicate is identified:
    a. And the intake is resubmitted using the override action with no client ID added, a new client ID will be generated, or
    b. A client ID is added, the intake is re-submitted and goes through the edit process for intakes containing client ID's.

Encounter Billing Limitations

The restriction that prevented Crisis and Transportation services from being billed on the same day as an inpatient admission has been removed. This modification to CIS includes all transportation codes and the following crisis service codes: W4060, W4061, W4062, W4063, W4003 and W4005. The system change will be effective retroactive to include dates of service from 10/01/2001 forward.

User Access Request Forms

The Office of Program Support Services must authorize all requests for access to CIS, Office of Human Rights, Office of Grievance and Appeals, and PMMIS databases. In order to obtain access to any of these databases, please fax a copy of the appropriate User Access Request Form and User Affirmation Statement to Michael Carter at (602) 553-9023.

AHCCCS Pended Encounter Deletions & Approved Duplicate File Changes

Currently, the RBHAs submit two separate files for Deletions and Approved Dups. The new requirements beginning with the August 2003 pend cycle are as follows:

1) One combined file (fixed length, no commas or quotes) will be submitted by each RBHA in the following format:

Pended Encounters
Deletions & Approved Duplicates

49 Column Format

Update Date: 04/17/2003

Data Name	Picture	Actual Positions		Remarks
		From	**To**	
Contractor ID	X(2)	01	02	Zero filled
AHCCCS CRN Number	X(14)	03	16	
ICN Number	X(11)	17	27	
Line Number	X(2)	28	29	Zero filled
Client ID	X(10)	30	39	
Error Code	X(4)	40	43	
Action	X(1)	44	44	'D' = Delete 'A' = Approve Duplicate Audit
Reason Code	X(4)	45	48	(See Reason Code List)
Resubmit	X(1)	49	49	'N' = No 'Y' = Yes

2) All fields are required. If any of the fields are missing OR the reason code is not valid OR we cannot associate the record with a current pended encounter, the record will be rejected. Rejected records will be written to an exception report and distributed to the RBHAs.

3) The single file will be called DELDUPyyyymm_rr.TXT (yyyymm is the pend cycle 4-digit year and 2-digit month, rr is the 2 character RBHA ID (zero filled)). Example: For Value Options' pend cycle April 2003, the file name would be DelDup200304_08.txt.

4) The following is a list of valid Reason Codes:

Pended Encounters
Deletions & Approved Duplicates
Reason Codes
Update Date: 04/17/2003

Associated Action	Reason Code	Description
A	A001	Per RBHA review, not a duplicate encounter
D	D001	Encounter submitted in error
D	D002	Duplicate encounter
D	D003	Combining service with a previous encounter
D	D004	Medicare/TPL paid encounter in full
D	D005	Correcting a RBHA system error
D	D006	Re-pricing encounter
D	D007	Reporting encounter as Tobacco Tax Fund
D	D008	Correcting AHCCCS pended encounter
D	D009	Conflicting HCFA-1500 / UB-92 encounters
D	D010	Medicare coverage indicated but not billed
D	D011	Rate not on Provider table
D	D012	Recipient not AHCCCS eligible during dates of service
D	D013	Provider terminated or not valid during dates of service
D	D014	Units exceed maximum allowed
D	D015	Reporting encounter as Subvention (State funds)
D	D016	Service for IHS Provider should be billed through TRBHA

Actions: 'A' = Approved Duplicate Audit. 'D' = Delete

5) The RBHAs may begin using this format prior to the August 2003 pend cycle.

2003 Pended Encounters Monthly Deletion & Approved dup File Submission Schedule

Monthly Deletion & Approved Dup File Submissions are due to ADHS/DBHS by:

May	05/27/2003
June	06/24/2003
July	07/22/2003
August	08/26/2003
September	09/23/2003
October	10/28/2003
November	11/25/2003
December	12/23/2003

Top Monthly Pended Encounters

These edits continue to represent the majority of the pended encounter problems and may be sanctionable.

R600 – Medicare Coverage Indicated But Not Billed
Encounters are pending because the TPL file indicates the recipient has Medicare coverage, but the claim has been submitted with the Medicare fields blank. If the TPL file indicates a recipient has Medicare, claims must be submitted with a dollar amount. If the service is not a Medicare covered service, zero must be entered in the Medicare fields. A zero value indicates Medicare did not cover or denied the service.

The number of encounters pended for R600 are as follows:

Value Options	7,152
CPSA 3	501
CPSA 5	396
NARBHA	309
PGBHA	147
Total	**8,505**

P295-Service Provider Terminated During Service Date Span

Encounters are pending because the AHCCCS PMMIS system indicates the billing provider's enrollment status is terminated prior to the billed dates of service. Providers can check their enrollment status in PMMIS PR070. If a provider feels PMMIS PR070 is incorrect, they should contact AHCCCS Provider Registration at (602) 417-7945.

The number of encounters pended for P295 are as follows:

|	
Value Options	4,525
CPSA 5	268
PGBHA	217
Total	**5,010**

P353 – Rate Not Found on Provider Type Table

Encounters are pending because the billed procedure codes' rate does not appear in the AHCCCS systems' provider rate schedule for that provider type. Providers can verify provider type and rate schedule information in the PMMIS reference screen RF618.

The number of encounters pended for P353 are as follows:

CPSA 5	1,196
PGBHA	357
Total	**1,553**

"Wouldn't it be funny if there was nothing wrong with the (Hubble) telescope at all. It is just that the whole universe is fuzzy."

-Jay Leno
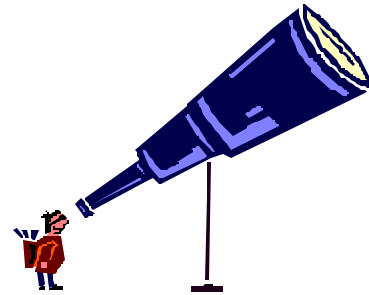
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